



## **RISCA TOWN CENTRE MANAGEMENT GROUP**

### **MINUTES OF THE MEETING HELD AT PENALLTA HOUSE ON WEDNESDAY, 24TH OCTOBER 2012 AT 2:00 P.M.**

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PRESENT:

Councillors:

Councillor N. George (took the Chair following his appointment), Mrs P. Griffiths, K. James, Mrs. R. Passmore, D. Rees

Also:

A. Highway (Town Centre Development Manager), S. Wilcox (Assistant Town Centre Manager), G. Williams (Principal Solicitor Legal and Governance), A. Jones (Complaints Officer), A. Dallimore (Team Leader - Urban Renewal and Conservation), I. Jones (Technical Assistant)

#### **APOLOGIES**

Councillor S. Jenkins

#### **1. APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN**

Mrs Williams took the Chair and opened the meeting.

Councillor D. Rees expressed his upset regarding the time taken to approve the new Terms of Reference. Following this he and Councillor Mrs P. Griffiths left the meeting.

Councillor Mrs R. Passmore wished it to be noted that she was dismayed at the fact that Councillor D. Rees and Councillor Mrs P. Griffiths left the meeting.

Councillor K. James informed the Group that Councillor S. Jenkins was in hospital. He was wished a speedy recovery.

It was agreed that Councillor N. George be appointed as Chairman of the Risca Town Centre Management Group and he formally took up position of Chair.

It was agreed that Councillor S. Jenkins be appointed as Vice Chairman of the Risca Town Centre Management Group.

#### **2. CUCKOO STATUE**

Fabrication and assembly of the fabrication of the Risca Cuckoo is due to start next week as well as the ground works to form the landscaped plinth.

The artist is anticipating a completion date of late November.

Mr Dallimore is to provide details of the consultation process regarding the erection of the statue together with the costs of its provision and how the costs will be met.

The Group requested a narrative setting out the history of the design be made available to the public, Officers will consider and report back the options for publicising the construction of the statue.

### **3. RISCA EVENTS SPACE**

Practical completion of hard works and soft planting has been completed, unfortunately some of the planting has been vandalised.

Totems are now being produced in readiness for installation to provide a framework for the erection of bunting, lights and backdrops in the future.

A new bus shelter has been introduced, the toilet block has been made more accessible and an electricity socket for Christmas tree has been installed.

Concerns were expressed about children skate-boarding in this area.

Mr Dallimore confirmed that he would visit the site to assess if any safety measures can be introduced to lessen the risk of accidents. Mr Highway will add this item to the Audit to monitor on a regular basis.

A request for cycle racks was made and Mr Dallimore has confirmed he will investigate this request. Mr Highway confirmed he would add this item to the Audit.

### **4. CHRISTMAS EVENT**

This item was not discussed.

### **5. RISCA TOWN CENTRE AUDIT – SEPTEMBER 2012**

Consideration was given to the September Audit and taken as read.

### **6. TERMS OF REFERENCE**

Terms of Reference were taken as read and noted.

The meeting closed at 3:00 p.m.

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CHAIRMAN